



Point (refer to agenda)	Notes/Comments
1.	Kathryn Jones, Miles Richardson, Connor McKenzie, Leanne Guler, Sarah Hamer later
2.	Charity status due to annual income, legal requirement for charity. Voted for constitution – all in agreement to adopt model constitution to avoid delays. Agreed to be a ‘Friends of’ association – all agreed. Full name of association – Friends of Hollins Grundy. Question asked regarding name – Will trade as Hollins Grundy Events Group but legally named ‘Friends of Hollins Grundy’.
3.	Adopted constitution from ParentKind Read through and explained/discussed 3 key roles • Chair • Treasurer • Secretary Voted for position assignments • Chair – Kathryn Jones (3 votes for) • Treasurer – Miles Richardson (3 votes for) • Secretary – Connor McKenzie (3 votes for) Agreed using shared folder storage – • Secretary agreed to create agenda and type minutes for each meeting. • Kathryn suggested that we upload the minutes/make these visible for any parents/staff members to see etc. All in attendance agreed and this would increase the visibility for the group going forward.
4.	Main 3 constitution seats/roles to meet once per half term. All members of Friends of group to meet once per term to agree upcoming events for the half term.
5.	Discussed need to appoint funds for children’s experiences. Sunnywood project (like forest school but with higher approval rates from and less cost) Toilet refurbishment Fun day suggested for Year 6 following SATs. Suggested replacement for usual gift bags. Discussed Autumn 26 use of funds for the children. Suggested musical visits e.g. Travel by Tuba. Suggested using some funds to purchase new reading books for the children (home-reading). Discussed with guest staff members regarding English resources and Maths resources such as Base 10. Fidget toys for classroom that remain durable/sensory. Curriculum area. Treasurer. Discussion of events during different times • September – Race Night • October – Halloween event (perhaps Hootenanny event style that was previously suggested) • December – Movie Night, Christmas Fayre • January – Quiz Night • February – Suggested Deal or No Deal, Valentine’s Disco TBC • March – 1% club adult event, Chocolate Bingo (end of March time) • April – Nothing confirmed. • May – Eid? • June – • July – Summer Fayre

6.	Budget to be confirmed. Laptop - £200-£300. For use of HEGG events and admin/financing Budget for all events £8000 annual
7.	Last minute lolly sale – Volunteers for sale to be non-school staff. Final call for Eid and Summer Fayre to be confirmed. KJ to ask volunteers who is available to help. World cup bouncy castle/stall for Summer Fayre.
8.	None stated.
9.	Date of next meeting confirmed. Tuesday 7 th July 4:30pm @ Hollins Bush